

Pre-school education

SCHOOL MEALS SERVICE • SCHOOL SOCIAL ACTION ACTIVITIES
OF ANIMATION AND FAMILY SUPPORT

SCHOOL YEAR 20 ____ / 20 ____
SCHOOL GROUPING OF _____
PRIMARY SCHOOL _____
GROUP _____

(to be filled out by CMV)

ASE Tier _____	AFSA Tier _____
	AFSA OPTION
	A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/>
Signature of the Responsible Person	

Date ____ - ____ - ____	

TALL FIELDS ARE MANDATORY AND MUST BE FILLED OUT ACCORDING TO THE INFORMATION PROVIDED IN THE REGISTRATION PROCESS

child's identification details

Child's Name _____
_____ Tax Identification Number (NIF) _____

guardian

Guardian's Name _____
_____ NIF _____
Relationship: Father Mother Other _____
Phone Contact _____ Email _____

1. enrollment in the school meals service

1.1. Do you wish to enroll the student in the meal provision service?

- No
- Yes Normal Meal Vegetarian Meal Special Meal
- Chronic Illness (ATTACH MEDICAL CERTIFICATE)
- Religious Reasons

2. enrollment in school social action – financial aid (meals)

2.1. Do you wish to benefit from the School Social Action Measures for meal purposes?

THE 1ST AND 2ND TIERS OF THE FAMILY ALLOWANCE GRANT THE RIGHT TO SUPPORT

- No
- Yes (documents to attach to the application)
- Document issued by the relevant service indicating the tier of family allowance for the current year.
 - Declaration proving unemployment for 3 or more months, issued by the Employment Center, if the applicant is in the 2nd income tier for family allowance purposes.

3. household composition

RELATIONSHIP	NAME	AGE	PROFESSION OR PAID OCCUPATION
1. CHILD			
2. FATHER			
3. MOTHER			
4. BROTHER/SISTER			
5. OTHER			
6.			
7.			

NOTE: INCLUDE ALL INFORMATION REGARDING ALL MEMBERS LIVING AT THE SAME ADDRESS

4. animation and family support activities (AFSA)

IN THE SITUATION WHERE THE NUMBER OF APPLICATIONS EXCEEDS THE NUMBER OF PLACES, THE ADMISSION CRITERIA DEFINED IN THE CURRENT REGULATIONS WILL BE APPLIED, WHICH IS AVAILABLE FOR CONSULTATION ON THE MUNICIPALITY OF VALONGO'S WEBSITE.

- 1st Enrollment Renewal

4.1. Check the desired options on the table:

AFSA OPTIONS		
OPTION A	Only Reception (Period between 7:30 AM and the start of academic activities)	<input type="checkbox"/> No <input type="checkbox"/> Yes specify the time _____
OPTION B	Only Extended Hours (Period after the end of academic activities)	<input type="checkbox"/> No <input type="checkbox"/> Yes
	Extended Hours + Reception	<input type="checkbox"/> No <input type="checkbox"/> Yes specify the time _____
OPTION C	Only School Breaks	<input type="checkbox"/> No <input type="checkbox"/> Yes
FULL PACKAGE	Extended Hours + School Breaks	<input type="checkbox"/> No <input type="checkbox"/> Yes
	Extended Hours + School Breaks + Reception	<input type="checkbox"/> No <input type="checkbox"/> Yes
OPTION D	Occasional Extension (After academic activities and only during the school calendar, with a maximum of 4 attendances per month)	<input type="checkbox"/> No <input type="checkbox"/> Yes

4.2. Does your child have any brothers and/or sisters attending the Family Support Component or the Animation and Family Support Activities in Pre-school Education?

- No Yes, at which institution? _____

Name(s) _____

personal data and terms of responsibility

The Legal Guardian declares, for the appropriate and legal purposes, that:

I - They have been informed that the Municipality of Valongo may process their personal data, to the extent that it is appropriate, relevant, and limited to what is necessary for applications and the execution of the School Meals Service, School Social Action, and Animation and Family Support Activities, as well as for the fulfillment of the obligations arising therefrom, giving their consent for this purpose.

II - The information and authorization provided in the previous section include the processing of the Legal Guardian's personal data for the purposes of applications to the School Meals Service, School Social Action, and Animation and Family Support Activities (Pre-School Education Application Form – School Meals Service, School Social Action, Animation and Family Support Activities) and for access to the Valongo Educa+ Platform for the student and the legal guardian.

III - Authorizes the transmission of their personal data to entities with which the Municipality of Valongo contracts to fulfill its legal obligations and/or carry out the tasks outlined in II, provided that these entities provide sufficient guarantees to implement appropriate technical and organizational measures to ensure that the processing of their data meets the requirements established by applicable legislation, notably in Regulation (EU) 2016/679 of the European Parliament and Council of April 27, 2016.

IV - The information and consent provided in sections I to II above were preceded by explicit and concrete information and were freely given.

V - They were also specifically informed:

THE CONCEPT: Personal data refers to any information relating to an identified or identifiable natural person, directly or indirectly, in particular by reference to an identifier, such as a name, identification number, location data, electronic identifiers, or one or more elements of the physical, physiological, genetic, mental, economic, cultural, or social identity of that natural person.

THE NECESSITY: The communication and processing of your personal data as provided in I and II are a mandatory requirement for the conclusion and execution of the service and the fulfillment of the legal obligations arising therefrom.

THE ACCURACY AND UP-TO-DATENESS: Personal data must be communicated accurately and kept permanently updated, and the Legal

Guardian is obliged to keep the Municipality of Valongo informed of any changes to the aforementioned data, in order to allow them to be deleted or corrected promptly and in full compliance with all data protection legislation.

LIMITATION OF PURPOSES AND CONSERVATION: Your personal data shall not be processed in a manner incompatible with the purposes referred to in II and III, without prejudice to their further processing for purposes of public interest archiving, scientific or historical research, or statistical purposes, always in accordance with legal guarantees. Your personal data will be retained for the period necessary for the purposes for which they are processed, i.e., throughout the entire validity period and at least one year after its termination, except in cases where a legal process is underway in which personal data are or may be used, or where data must be kept in accordance with applicable legislation.

RIGHTS: You have the right to request access to your personal data from the data controller, as well as its rectification or deletion ("right to be forgotten").

You have the right to receive your personal data and transmit it to another data controller ("Portability").

You have the right for the Municipality of Valongo and/or any entity, as per section III, transmitting your personal data, to adopt and apply adequate technical and organizational measures to ensure protection against unauthorized or unlawful processing and against its loss, destruction, or accidental damage.

You have the right to object to the processing of your data.

You have the right to rectification, restriction of processing, or deletion of your personal data.

You have the right to be informed without undue delay when a personal data breach occurs that is likely to result in a high risk to your rights and freedoms.

You have the right to file complaints with the supervisory authorities.

The identity and contact details of the data controller or the data protection officer, where applicable, are available at www.cm-valongo.pt. It further declares that it assumes full responsibility, in accordance with the law, for the accuracy of all the statements made in this form, with the understanding that false declarations will result, in addition to legal proceedings, in the immediate cancellation of any granted support and the repayment of any amounts already received.

Signature of the guardian

_____, ____ de _____ de _____

list of documents to attach to the application

1. PROOF OF WORKING HOURS:

- Employer's statement regarding the father's working hours Employer's statement regarding the mother's working hours
 Employer's statement regarding the guardian's working hours, if the guardian is not the father or mother

2. DOCUMENT ISSUED BY THE RELEVANT SERVICE INDICATING THE FAMILY ALLOWANCE TIER FOR THE CURRENT YEAR:

- 1st tier 2nd tier 3rd tier 4th tier 5th tier

FAILURE TO SUBMIT THE FAMILY ALLOWANCE DECLARATION WILL RESULT IN THE PAYMENT OF THE MAXIMUM AMOUNT IN EFFECT.

Proof of inclusion in the computer system

Signature of the responsible person _____ Date ____ - ____ - _____