

SCHOOL YEAR 20 ____ / 20 ____
SCHOOL GROUPING OF _____
PRIMARY SCHOOL _____
GRADE LEVEL TO BE ATTENDED: 1st YEAR 2nd YEAR
 3rd YEAR 4th YEAR
CLASS _____

(to be filled out by CMV)

ASE Tier _____	FSC Tier _____
	CAF MODE
	A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/>
Signature of the Responsible Person _____	
Date ____ - ____ - ____	

ALL FIELDS ARE MANDATORY AND MUST BE FILLED OUT ACCORDING TO THE INFORMATION PROVIDED IN THE REGISTRATION PROCESS

student identification details

Student's Name _____
_____ Tax Identification Number (NIF) _____

guardian

Guardian's Name _____
_____ NIF _____
Relationship Father Mother Other _____
Phone Contact _____ Email _____

1. enrollment in the school meals service

1.1. Do you wish to enroll the student in the meal provision service?

- No
- Yes Normal meal Vegetarian meal Special meal
- Chronic Illness (ATTACH MEDICAL CERTIFICATE)
- Religious reasons

2. Enrollment in Social Action – Financial Aid (Meals and School Supplies)

2.1. Do you wish to benefit from the Social Action Measures for meals and school supplies?

THE 1st AND 2nd FAMILY ALLOWANCE TIERS ARE ENTITLED TO SUPPORT

- No
- Yes (documents to attach to the application)
- Document issued by the relevant service indicating the tier of family allowance for the current year
 - Declaration proving unemployment for 3 or more months, issued by the Employment Center, if the applicant is in the 2nd income tier for family allowance purposes

3. Household Composition

RELATIONSHIP	NAME	AGE	PROFESSION OR PAID OCCUPATION	MONTHLY INCOME
1. CHILD				
2. FATHER				
3. MOTHER				
4. BROTHER/ SISTER				
5. OTHER				
6.				
7.				

NOTE: INCLUDE ALL INFORMATION REGARDING ALL MEMBERS LIVING AT THE SAME ADDRESS

4. family support component (FSC)

IN CASE THE NUMBER OF APPLICATIONS EXCEEDS THE NUMBER OF AVAILABLE PLACES, THE ADMISSION CRITERIA DEFINED IN THE CURRENT REGULATIONS WILL BE APPLIED. THESE REGULATIONS ARE AVAILABLE FOR CONSULTATION ON THE MUNICIPALITY OF VALONGO'S WEBSITE.

4.1. Check the desired options on the table.

CAF OPTIONS		
OPTION A	Only Reception (Period between 7:30 AM and the start of academic activities)	<input type="checkbox"/> No <input type="checkbox"/> Yes specify the time _____
OPTION B	Only Extended Hours (Period after the end of academic activities)	<input type="checkbox"/> No <input type="checkbox"/> Yes
	Extended Hours + Reception	<input type="checkbox"/> No <input type="checkbox"/> Yes specify the time _____
OPTION C	Only School Breaks	<input type="checkbox"/> No <input type="checkbox"/> Yes
FULL PACKAGE	Extended Hours + School Breaks	<input type="checkbox"/> No <input type="checkbox"/> Yes
	Extended Hours + School Breaks + Reception	<input type="checkbox"/> No <input type="checkbox"/> Yes
OPTION D	Occasional Extension (After academic activities and only during the school calendar, with a maximum of 4 attendances per month)	<input type="checkbox"/> No <input type="checkbox"/> Yes

4.2. Does your child have siblings attending the Family Support Component or the Animation and Support Activities in Preschool Education?

- No Yes, at which institution? _____
- Name(s) _____

Personal Data and Terms of Responsibility

The Guardian hereby declares, for the due and legal purposes, that:

I - You have been informed that the Municipality of Valongo may process your personal data, to the extent that it is adequate, relevant, and limited to what is necessary for the applications and implementation of the School Meals Service, Social Action, and Family Support Component, as well as for compliance with the obligations arising from them, and you give your consent for this purpose.

II - The information and authorization provided in the previous paragraph include the processing of personal data of the Guardian for applications to the School Meals Service, Social Action, and Family Support Component (Application Form for the 1st Cycle of Basic Education – School Meals Service, Social Action, Family Support Component) and access to the Valongo Educa+ Platform for the student and the guardian.

III - You authorize the transmission of your personal data to entities with which the Municipality of Valongo contracts to fulfill its legal obligations and/or carry out the tasks outlined in II, provided that these entities offer sufficient guarantees to implement appropriate technical and organizational measures, ensuring that the processing of your data meets the requirements established in the applicable legislation, particularly Regulation (EU) 2016/679 of the European Parliament and the Council, of April 27, 2016.

IV - The information and consent provided in sections I to II above were preceded by explicit and concrete information, freely given.

V - You were also specifically informed about:

THE CONCEPT: Personal data refers to any information related to an identified or identifiable natural person, directly or indirectly, particularly by reference to an identifier, such as a name, identification number, location data, electronic identifiers, or one or more elements of the physical, physiological, genetic, mental, economic, cultural, or social identity of that individual.

THE NECESSITY: The communication and processing of your personal data as outlined in I and II are a mandatory requirement for the establishment and execution of the service and for fulfilling the legal obligations arising from them.

THE ACCURACY AND UP-TO-DATENESS: Personal data must be communicated accurately and kept permanently up to date, so the Guardian is obligated to keep the Municipality of Valongo informed of

any changes to the data, ensuring that they are deleted or corrected promptly and in full compliance with all data protection legislation.

THE LIMITATION OF PURPOSES AND STORAGE: Your personal data shall not be processed in a manner incompatible with the purposes outlined in II and III, without prejudice to their further processing for archival purposes of public interest, for scientific or historical research, or for statistical purposes, always in accordance with legal guarantees. Your personal data will be kept for the period necessary for the purposes for which it is processed, that is, throughout the entire duration of the service and, at a minimum, for one year after its conclusion, unless there is an ongoing legal process in which the personal data is or may be used, or where the data must be maintained following current legislation.

RIGHTS: You have the right to request access to your personal data from the data controller, as well as its rectification or deletion (“right to be forgotten”).

You have the right to receive the personal data concerning you and to transmit that data to another data controller (“Portability”). You have the right to ensure that the Municipality of Valongo and/or any entity, as per section III, transmitting your personal data, adopts and applies appropriate technical and organizational measures to ensure a level of protection against unauthorized or unlawful processing and against its loss, destruction, or accidental damage. You have the right to object to the processing of your data. You have the right to rectification, restriction of processing, or deletion of your personal data.

You have the right to be informed, without undue delay, when a personal data breach occurs that may result in a high risk to your rights and freedoms.

You have the right to lodge complaints with the supervisory authorities. The identity and contact details of the data controller, or the data protection officer, if applicable, are available at www.cm-valongo.pt. Furthermore, you declare that you take full responsibility, under the law, for the accuracy of all statements made in this form, being aware that false statements imply, in addition to legal action, the immediate cancellation of the granted support and the reimbursement of any support already received.

Signature of the Guardian

list of documents to attach to the application

1. PROOF OF WORKING HOURS

- Employer's statement regarding the father's working hours Employer's statement regarding the mother's working hours
 Employer's statement regarding the guardian's working hours, if the guardian is not the father or mother

2. DOCUMENT ISSUED BY THE RELEVANT SERVICE INDICATING THE FAMILY ALLOWANCE TIER FOR THE CURRENT YEAR:

- 1st Tier 2nd Tier 3rd Tier 4th Tier 5th Tier

FAILURE TO SUBMIT THE FAMILY ALLOWANCE DECLARATION WILL RESULT IN THE PAYMENT OF THE MAXIMUM AMOUNT IN EFFECT.

Proof of inclusion in the computer system

Signature of the Responsible Person _____ Date ____ - ____ - _____